PARK TOWN HOTEL
SASKATOON

Park Town Hotel Wedding Policies

Food and Beverage

Due to City and Provincial Health Regulations the Park Town Hotel does not permit any outside food and beverage. The Hotel cannot guarantee nut free meals or desserts.

Gratuity and Tax

All food and beverage is subject to gratuity and 5% GST.

Guarantees

A guaranteed number of guests attending your event is required three full business days prior to the event. If the guaranteed number has not been received, the billing will be made out for the number of persons for which the function was originally booked, or the number in attendance, whichever is greater.

Method of Payment

All new accounts must apply for credit to establish billing privileges prior to the event; otherwise an alternate form of payment is required

Deposits and Cancellations

All social or private events require a $500.00 advanced deposit and a credit card are required within 30 days of booking. An additional deposit for 80% of the remaining balance will be required 2 weeks prior to the date of the function with the remainder of the balance due the night of the event. In the event of cancellation all deposits are non-refundable and require a written cancellation letter directed to the Catering Department.

Damages

The Park Town Hotel reserves the right to inspect and control all private functions. Liability for any damages to the premises will be charged accordingly. The conveners of any function are held responsible for any damages to the premises by their guests.

Start and End Times

All start and end times are strictly adhered to. The space is only booked for the time indicated. Set-up and dismantle times are to be specified at time of booking. All personal materials must be removed from the function space at the end of each day unless reserved on a 24 hour basis.

Function Room Assigned

A more suitable function room may be assigned to your group should the numbers of guests and or set-up requirements change. Room rental will be charged accordingly.

Security

The Park Town Hotel will not be responsible for damage or loss of any personal property and or rental equipment left in the hotel prior to, during or following any event.

Shipping Receiving and Storage

The Catering Department must be notified of any material or rental items being delivered during your function. All materials or rental equipment are subject to prior arrangements and space availability. The Hotel assumes no responsibility for personal property or equipment delivered prior to the function or during the function.

Display Materials

To avoid damage to wall coverings and doors, the Park Town Hotel does not permit the use of nails, hooks, strong tape, tacks, or any other attachments for posters, flyers or written materials without prior consent from the Hotel.

Audio Visual

Your equipment requirements can be reserved through the Catering Department or Inland Audio directly. Rental fees apply to most equipment and are subject to 5% GST and 5% PST. All meeting rooms come with complimentary screens and flipcharts.

Special Occasion Permits

All Saskatchewan Liquor Laws will be adhered to (including maximum drink charge as stated on the Special Occasion Cost Recovery Permit). No homemade liquor, beer or wines are permitted in accordance with the Saskatchewan Liquor Laws.

Bar Service Times

Service of Alcohol will cease ½ hour prior to the end time of the event or expiration of the valid Saskatchewan Liquor Permit, whichever comes first.

Decorating

The Park Town Hotel does not permit the use of sprinkles or confetti in the function space. Use of them will result in a labor charge for cleanup. The Hotel does permit decorations to be hung or attached to ceiling tiles and or bulkheads. The Hotel cannot guarantee decorating can be done the night before your event. Decorating will be accommodated based on room availability.

Royalty Fee

When music is playing in any function room (either live or recorded/with or without dancing) a license must be obtained from the Society of Composers, Authors and Music Publishers of Canada (SOCAN) and RE:Sound. These fees will be applied to billing and is subject to GST.

Menus and Prices

All menu prices and room rental charges are subject to change without notice; however we will honor our prices three months from date of contract

***Please return one signed copy of the document to the Catering Department to ensure you have read and understand all Special Occasion and Catering Policies. Please retain an extra copy for your records.*

PARK TOWN HOTEL
SASKATOON

Let our wedding specialists create the wedding of your dreams. Whether you are planning a small intimate gathering or an elaborate affair, our professional Food & Beverage Team will ensure success for an everlasting memory.

Our Wedding Package Includes:

Complimentary Banquet Room with Full Catered Dinner

Choice of Elegant Plated or Buffet Style Dinner

Wedding Package Price includes Gratuity, Corkage and Bartender Fees

Complete room set up, including Napkins, Tablecloths and Candles

Complimentary Executive King Room for the Bride and Groom on the Evening of the Wedding

Special Guest Room Rate for Out of town Guests

Complimentary Gift Opening Room for the Following Day

Cutting of the Wedding Cake

Available Banquet Rooms

Cedar Room 180(maximum)

Oak Room 150(maximum)

We are pleased to introduce RSVP Event Design as our preferred wedding event specialists. Planning your wedding with RSVP helps you develop a unique wedding experience tailored to your individual wants and needs.

Park Town Hotel Classic Wedding Buffet

(Minimum 50 People)

Assorted Bun Basket

Tossed Green Salad with Dressings

Chef's Variety of Four Feature Salads

Marinated Sweet Pickle Mix

Seasonal Fresh Sliced Fruit Tray

Choice of One of the Following:

Oven Roast Potato

Mashed Potato

Multi Grain Rice

Wild Rice and Rice Pilaf

Chef's Choice of Steamed Hot Vegetable

Entrées

Carved Roast Beef

Choice of One of the Following:

Baked Italian Chicken

Sweet and Sour Meat Balls

Pork Loin Stuffed with Saskatoon Berry Dressing

Greek Style Spare Ribs

Chef's Assorted Dessert Display

$35.95 per person

Wedding Package Price is Subject to 5% GST

Chef's Signature Wedding Dinner Buffet

(Minimum 100 People)

Assorted Bun Basket

Mixed Greens with assortment of Dressings

Classic Caesar Salad

Greek Salad

Marinated Sweet Pickle Mix

Crisp Vegetables and Dip

Seasonal Fresh Sliced Fruit with Yogurt Dip

Pan Seared Asparagus

Herb Roasted Baby Potatoes

Prime Rib of Beef with Yorkshire Pudding

Second Entrée Selection:

Slow Roasted Sockeye Salmon with Mustard Parsley Glaze

Or

Oven Baked Chicken Breast Florentine

Chef's Assorted Dessert Display

A Variety of Cheesecakes, Pastries, Cream Puffs, Hot Saskatoon Berry Crisp

$42.95 per person

Enhance your meal with a chef attended
Banana or Strawberry Flambé Station

$5.95 per person

Wedding Package Price is Subject to 5% GST

Park Town Hotel Classic Wedding Plated Menu

Assorted Bun Basket

Salad Selection:

Tossed Salad with a Selection of Dressings

Caesar Salad Greek Salad

Served with Chef's Choice of Hot Vegetable

Starch Selections:

Oven Roast Baby Potato

Herb Mashed Potato

Wild Rice and Rice Pilaf

Choice of One of the Following Entrees:

Beef Wellington
Beef Tenderloin Topped with a Madeira Sauce
$39.95

Salmon Papillote
Sockeye Salmon Topped with Julienne Carrots, Celery & Dill
$36.95

Chicken Kiev
Chicken Breast Stuffed with Garlic & Herb Butter
$32.95

Choice of One Dessert:

Saskatoon Berry Cheesecake

Chocolate Cheese Cake

Black Forest Cake

Wedding Package Price is Subject to 5% GST

Park Town Hotel Signature Wedding Plated Menu

(Minimum 100 People)

Assorted Bun Basket

Salad Selection:

Baby Spinach Salad
with Honey Roasted Almonds and Fresh Black Berries
with a Saskatoon Berry Dressing

Strawberry Roman Salad
Topped with Almonds, Mushrooms and Fresh Sliced Strawberries
and Goat Cheese with a Poppy Seed Dressing

Entrée

8oz New York Steak
Topped with Garlic Shrimp Scampi

Served with Pan Seared Asparagus, Cubed Butternut Squash, Cherry Tomatoes
And Garlic Herb Baby Potatoes

Dessert Selection:

Ice Cream Chocolate Almond Crepes
Saskatoon Berry Crème Brule
Chocolate Explosion Cheesecake
German Chocolate Cake

$47.95 PER PERSON

Wedding Package Price is Subject to 5% GST

Late Lunch Menu

Assorted Buns
Cold Cuts
Cheese Tray
Marinated Sweet Pickle Mix
Butter, Mustard and Mayo

Coffee and Tea

$11.95 PER PERSON WITH FULL DINNER

$15.95 PER PERSON WITHOUT FULL DINNER

(Late lunch prices are subject to 17% gratuity & GST)

Enhance your stay with our

Elegant Romance Package

for

$69.95 (PLUS APPLICABLE TAXES)

inludes a Bottle of Champagne,
Two Long Stemmed Roses,
Chocolate Dessert Plate in your room
and a traditional Breakfast for Two the following day